



Soltec

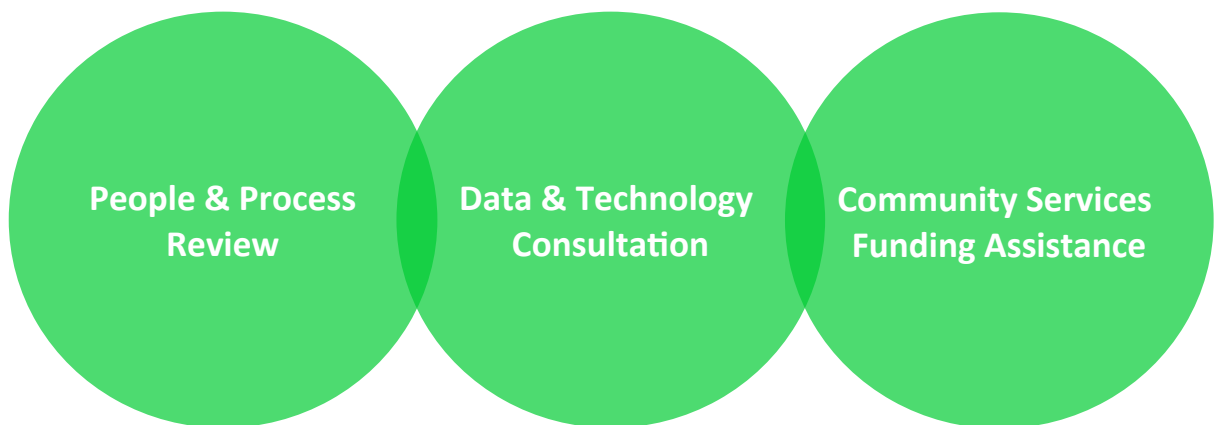
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Consultation Services Overview

Your People and Technology Specialist

Soltec provides a variety of business consultation services to assist your business where it needs it the most, tailored to the community services sector. We focus on the areas most businesses aren't equipped to and through our insights we can help you set the right business strategies and technology for your business.

Our Consultation Services



People & Process Review

We look at the holistic view of your people, the processes they perform and the systems they use to give you the clarity needed to move forward with confidence. If you need a greater understanding and clarity of where your business is working best and where there is an opportunity for improvement, our people and process reviews assist:

- Highlighting potential managed, unmanaged and unknown risks
- Identifying processes using the most administration time
- Seeing where different departments and sites use dissimilar or conflicting processes
- Viewing errors within existing proprietary and open source systems
- Finding where documentation for the business is needed and not clearly identified or explained elsewhere
- Where there may be a skills misalignment, or even skillsets that are being underutilised
- De-duplication of existing processes, data and procedures
- Areas where data entry has not been properly scoped
- See where training may be required for staff and to address common issues
- Aligning the use of systems and processes for your staff

Data & Technology Consultation

Understanding how your business data is stored and used is critical. We provide practical consultation to ensure your business is aligned with the right data governance and technology. Through a series of consultations and workshops we provide clarity for:

- Data Governance – enabling best practice for how your data is gathered, stored, used and disposed
- Alignment roadmap - how best to ensure your data is with the right people and services
- Technology Review – seeing where your current technology platforms are and where they may be improved

Community Services Funding Assistance

Soltec can provide assistance with Government and in some cases private funding, please discuss your requirements and we will be able to arrange a consultation to best suit your needs.